



Shaimeka Humphrey, EDS
Principal
Peabody Elementary School

August 21, 2021

Greetings Peabody Families,

First, I would like to sincerely thank every Peabody parent for your patience and support of our teachers and staff as we venture into another year of teaching and learning. In addition, the amount of parent support and involvement has been outstanding the past year and we look forward to your continued partnership.

As we prepare to transition into the 2021-2022 school year, the following information is being provided to share our plans regarding safety precautions and guidelines as identified by St. Louis Public Schools and the Health Department of St. Louis City. These policies will take effect immediately upon reopening school, and will remain in effect until further notice to ensure the safety of our students, staff, and school community, while continuing to provide our students with a high quality education, and while meeting their social and emotional needs.

2021-2022 School Year

- ✓ St. Louis Public Schools will begin the 2021-2022 school year 100% in person for all students
- ✓ The first day of school for students is **Monday, August 23, 2021**
- ✓ The school day is from 8:05 am – 3:02 pm Monday – Friday
- ✓ Students may enter the building through door #6 beginning at 7:45 am
- ✓ An iPad device will be provided to every student. **All** parents must come to Peabody Elementary to pick up iPads for students to use both in school and at home throughout the school year.

Social Distancing

Classrooms

- Students' desk will be arranged 3 feet apart ensuring that each student has a 3-foot radius around his/her desk.
- Students will have a designated space for personal items such as coats and backpacks.
- Students will be provided with any necessary school supplies to keep at their desk.
- Students will have their iPad and headphones labeled for personal use.
- Students will be provided with a personal water bottle to use at school, as water fountains will not be used during this time.
- Students will remain with their same class throughout the school day and will not mix with other students during the school day except for arrival, dismissal, and with students enrolled in the afterschool program.
- Students will have several scheduled classroom restroom breaks throughout the day.

Hallways

- All hallways will be labeled with signage to communicate safe social distancing guidelines and one-way directional traffic.
- The floors will be marked with floor decals, spaced 6 feet apart, to ensure safe distancing at all times.

Masks

- All staff and students in Preschool – 5th grade will be required to wear a mask at all times during the school day.
- Please work with us by ensuring that your child leaves home with his/her mask on before reporting to school each day.

Cleaning/ Sanitation	<ul style="list-style-type: none"> ○ The building, including restrooms, cafeteria, classrooms, and all high touch surfaces such as door handles, stair rails, and handwashing stations, will be cleaned and sanitized frequently throughout the day, per a routine cleaning schedule.
Bell Times	<ul style="list-style-type: none"> ○ The school bell times until further notice will be 8:05 am - 3:02 pm.
Arrival	<ul style="list-style-type: none"> ○ Students will be permitted into the building beginning at 7:45 am each day. ○ Students will enter the building through the gym door #6. ○ Upon arrival, our staff will greet students, take their temperature, and conduct a brief health screening to ensure all students are feeling well. ○ Please keep students home if they have a temperature of 100.4 or higher, or if they are experiencing any COVID related symptoms. Please report such cases to the office by calling 314-241-1533. ○ As a safety precaution, parents will not be permitted to enter the gym with students until further notice, but parents may walk them to the door and wish them a great day. ○ Late arrival students will enter the building through the main entrance beginning at 8:15am.
Breakfast	<ul style="list-style-type: none"> ○ All students in Preschool – 5th grade will eat breakfast in the classroom. ○ Breakfast will be delivered directly to the classroom for preschool and kindergarten students. ○ 1st - 5th grade students will retrieve their breakfast from the grab-n-go cart prior to reporting to class each day.
Lunch	<ul style="list-style-type: none"> ○ Preschool, kindergarten, and special education classes will eat lunch in the classroom. Lunch will be delivered directly to the classroom for these students. ○ 1st - 5th grade students will eat lunch in the classroom. Students will pick up lunch from the cafeteria and return to the classroom. ○ Students will receive 20 minutes for lunch.
Recess	<ul style="list-style-type: none"> ○ Students will be permitted to play on the playground during their 30 minute recess. ○ Recess and playground equipment that can be safely sanitized in between use will be permitted.
Dismissal	<ul style="list-style-type: none"> ○ To ensure safe social distancing, students will be dismissed on a tiered dismissal schedule.
Injury/Illness	<ul style="list-style-type: none"> ○ Out of an abundance of caution for all students and staff, we have established two additional spaces in addition to our nurse's offices to safely monitor students who are not feeling well. ○ Parents will be contacted in the event a student is not feeling well and must be picked up from school.
Visitors	<ul style="list-style-type: none"> ○ As a safety precaution, only essential visitors will be permitted into the building. ○ Parents who need to enroll students, drop off paperwork, or pick up a student for early dismissal, etc., should contact the office and schedule an appointment with the secretary. ○ All approved visitors must wear a mask, have their temperature taken, and respond to our health screening questionnaire before being admitted into the building.

Instructional Day “What to Expect”

The school day will follow the below general format, in which students will engage in the following activities during the designated time blocks. A detailed classroom schedule will be provided by each teacher. **Students should bring their charged iPad to school with them each day.**

7:45am – 8:20am	<ul style="list-style-type: none"> o Arrival (temperature checks/health screenings) o Breakfast in the classroom for all students o Morning Announcements o Classroom Morning Meetings 										
8:20am – 2:50pm	<ul style="list-style-type: none"> o Reading, writing, math, science, and social studies instruction o Related arts classes including gym, music, and art each day on a rotating schedule o 20 minute lunch and 30 minute recess each day o Scheduled restroom breaks throughout the day 										
2:50pm - 3:02pm	<ul style="list-style-type: none"> o 2:50 – 2:52 –Afternoon Announcements/Prepare for Dismissal o 2:52 - 3:02 - Tiered Dismissal Schedule: <table border="1" data-bbox="415 772 1373 1173"> <tr> <td>2:52 pm</td><td>Bus Riders</td></tr> <tr> <td>2:54 pm</td><td>Walkers</td></tr> <tr> <td>2:56 pm</td><td>Afterschool</td></tr> <tr> <td>2:58 pm</td><td>Preschool Parent Pickup (library door # 2) <i>Parents will sign out preschool students at the library and then proceed around to the gym door #6 if picking up students in KG-5th grade.</i></td></tr> <tr> <td>3:00 pm</td><td>KG - 5th grade Parent Pickup (gym door #6)</td></tr> </table> 	2:52 pm	Bus Riders	2:54 pm	Walkers	2:56 pm	Afterschool	2:58 pm	Preschool Parent Pickup (library door # 2) <i>Parents will sign out preschool students at the library and then proceed around to the gym door #6 if picking up students in KG-5th grade.</i>	3:00 pm	KG - 5th grade Parent Pickup (gym door #6)
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3:02pm – 6:00pm	<ul style="list-style-type: none"> o Afterschool Program Hours o Students must enroll with the afterschool program director before attending afterschool 										
Homework (30 - 45 minutes)	<ul style="list-style-type: none"> o Teachers will assign independent work for students to complete while at home to reinforce the skills and concepts learned in school o Students should engage in approximately 30 - 45 minutes of instructional activities at home each day 										

Again, thank you for your support as we navigate unfamiliar territory and work diligently to ensure our students continue to thrive in a safe and supportive learning environment. If you require any further information or assistance, please do not hesitate to contact me at 314-241-1533.

Sincerely,
Principal Humphrey

Peabody Elementary
“Soaring Towards Excellence”



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